

31st Black Maria (2012) Presenting Organization/Host ADA Short Form for those who've completed Full ADA Survey within last two years.

Thank you for returning either the short for full ADA form allowing us to fulfill the our home state's Americans With Disabilities Act requirements.

As an integral part of the Black Maria Film Festival's mission we pro-actively embrace compliance with the Americans With Disabilities Act (ADA). We are obligated to forward this form to all host venues/organizations annually as a matter of course. We thank our host venues which haven't completed this form within the last two seasons, i.e. over two (2) years ago and new hosts for taking their valuable time in order to complete and return this form so that we're all in compliance with guidelines.

Note: If you've completed this survey within the last two (2) seasons of the festival and you affirm below that all remains the same or better, you do not need to redo the entire survey so long as the most likely scenario applies, i.e. that we have your survey on file. Simply sign the line below and return this single page with your program reservation form. Thank you!

I herein affirm that our ADA related facilities remain functional and are in compliance with ADA guidelines and as listed on the survey form/s which we completed and returned within the last two (2) years.

Signed: _____ Date: _____ Organization: _____

We deeply value our collaboration with all of our host organizations, and sincerely appreciate your time and effort in completing either this short ADA form or the Full ADA Survey form as needed if you've not updated in last 2 years. We also are providing a program agreement form which we would also appreciate your completing and returning to us on or before Oct. Oct. 5, 2011.

We welcome your input and realize that the level of detail and measurements involved will take a sizeable chunk of your time however, important insights are gained in the process. If you have any questions or problems please contact us at 201-200-2043.

Note that the Festival is able to either provide or facilitate help with:

- Large type program booklets for audience members who'd benefit from them.
- Assisted Listening Devices can be helpful to people with low hearing and may also assist people with low vision when subtitled films are shown. Persons with low vision can wear a headset and hear the subtitles read by a festival official.

We also recognize that in all likelihood our hosts have already initiated their own initiative to meet and sustain ADA compliance goals or in process of same. In any event our commitment to the ADA propels us to distribute this Survey and ask that if you've not done so within the last two (2) years that you review and complete the next page or pages and indicate the services, which you are currently able to provide. Please return the form/s with your reservation.

Thank you

John Columbus
Black Maria Film + Video Festival Founder/Director

**Black Maria Film + Video Festival
Americans With Disabilities Facilities Host Organization Full Survey**

Please complete, sign & return soon as may be needed for hosts that haven't updated their ADA information within the last two years .

PARKING & DROP OFF AREAS

1. Approx. number of parking spaces _____ you provide in your parking lot?
2. How many of these parking spaces _____ are at least 13 feet wide and marked with the International Symbol of Accessibility (4% of parking spaces should be accessible. In a lot with less than 25 total parking spaces, at least one accessible space must be available)?
3. Is the designated accessible parking space the closest to the accessible entrance door? _____.
4. Do you have an accessible route or pathway (min. of 36 inches wide) from the parking lot to the entrance? _____.
5. How wide are the existing curb cuts? _____ (Note: a curb cut is the dip in the height of the curb to street level so as to allow a wheel chair to easily roll up to sidewalk level).

ENTRANCE AREA

1. Does your accessible entrance have the International Access Symbol? _____
2. How wide are the walkways to your entrance door? _____
3. How many steps (stairs) if any are there between the handicap parking and accessible entrance? _____
4. Are there railings at each set of steps? _____
5. Do you have a ramp in addition to steps? _____
6. If no automatic door can you open the door easily with one hand? _____
 - a. Can the door be opened, via handle, by a person with a limited grasp or strength? _____
 - b. Can you open the door with a closed fist? _____
 - c. If the answer to any part of above question is no, will the doors be secured in an open position prior to and after the Black Maria program? _____ Or will an attendant be stationed at the door during these times to offer assistance as needed? _____
7. What is the width _____ of the accessible door when opened 90 degrees (a width of 32" of clear opening is the minimum requirement).

INTERIOR LEVELS/SPACE WHERE PROGRAM IS TO BE HELD

1. Is your program/screening space located on the main floor? _____
2. If not, do you provide an elevator? _____ A wheelchair lift? _____
3. Can a wheelchair user access your auditorium easily? _____

continued on the next page or reverse side

4. How many wheelchair spaces/platforms are available for a patron who remains in her or his wheelchair during a program performance? _____
5. Is the wheelchair space/platform located in the general audience area allowing non-disabled attendants/companions to sit next to the wheelchair user? _____.

RESTROOMS

1. What is the clear opening width (in inches) of the entry door when open 90 degrees? _____. 2010 ADA requirements and common sense dictate that a stall be 7 ft. wide by 5 ft. 6 inches wide (38.5 sq. ft.) with a 5 foot wide unobstructed space for toilet. See the U.S. government ADA Homepage for more specifics: www.ada.gov/regs2010/2010ADAStandards/Guidance_2010ADAstandards.pdf
2. What is the unobstructed diameter of the restroom floor space (a wheelchair requires 5 feet of clear space in which to make a 360 degree turn)? _____
3. Is there a designated stall for people with disabilities? _____
4. Is the stall equipped with grab bars? _____
5. Can you turn the faucet/faucets with a limited grasp or strength? _____
6. Is the sink and faucet, soap dispenser and towel dispense or hand dryer set low enough for persons employing a wheelchair? _____

DRINKING FOUNTAINS

1. Do you have a public water fountain? _____
2. If so, how many inches from the floor is the spout (it should be no higher than 36" above the floor)? _____
3. If so, is the flow bar on the front face of the water fountain? _____

TELEPHONE AND COMPUTERS

1. Do you have accessible public telephone at the appropriate height for people with wheel chairs? _____.
2. Do you have accessible computer stations (if applicable) and/or carrels at the appropriate height for people with wheel chairs?

ASSISTED LISTENING DEVICES and OTHER ADA RELATED ASSETS

1. Does your auditorium have Assisted Listening Devices? _____
2. Do you have other ADA compliance assets not mentioned in this questionnaire and if so what are they and how are they used? _____

Signed: _____ Date: _____ Organization: _____

Telephone/s: _____ email _____

Please return to the address as listed below.
The Black Maria Film + Video Festival
c/o Department of Media Arts,
New Jersey City University
2039 Kennedy Blvd. Jersey City, NJ 07305
Telephone: 201-200-2043